Applications Business Analyst

Overview

Halcyon is seeking a qualified and experienced Application Business Analyst, (BA). The incumbent will be responsible for facilitating the execution of the server migration process based on best practices and customer business needs. Must be comfortable leading and articulating the steps of the server migration process to client application owners, technical leads, users and team members.

Responsibilities:

- Works effectively and individually with Technical and Non-Technical customers and team members including executives, project sponsors, applications owners, technical leads, users, migration engineers, program/project managers, etc.
- Shares similar mentality as existing team members toward customer satisfaction and success.
- Oversees, and has accountability for the successful completion of all aspects of assigned project work.
- Is able to exercise independent judgment, and take the lead role on project level activities with minimal direction from program or project manager.
- Is able to effectively facilitate meetings, instigate, lead and attain consensus on server migration scheduling while interacting with multiple levels of application team members.
- Shares constructive and helpful expertise and feedback to improve Halcyon processes.

Required Skills:

Demonstrates the ability to effectively prepare and maintain the following material / tools:

- Business Process
- Process Flow Analysis
- Application Migration Process and Design Best Practices
- Experience working with developers, testers and administrators

Demonstrates the following leadership skills:

- Sets Deadlines for Application Team Members
- Assigns Responsibilities and Directs Work of Application Team Members
- Monitors Progress, and Follows-up
- Provides Respectful Feedback
- Escalates where necessary
- Analyzes/Identifies areas of risk and develops plans to minimize
- Seeks opportunities to develop professional skills

Qualifications/Experience:

- Technical Background / Degree Program preferred
- Pursuing or have a degree in Business IT / Computer Science
- Previous consulting experience in Business / Systems Analysis preferred
- Knowledge of and experience with Quest Migration Manager, Enterprise Reporter, and other Quest products
- Possesses excellent oral and written communication skills
- Ability to facilitate several different types of remote meetings including initiation calls, kickoff calls, follow-up meetings, migration events and track process communications through Skype and WebEx.
- Extensive experience with MS Office suite
- Knowledge of network principals, client server systems, Active Directory and related technology
- Basic knowledge of ITSM / ITIL
- Ability to work independently
- Basic knowledge of implementation and configuration of enterprise systems
- Ability to learn quickly and think creatively
- Team player with strong interpersonal skills and ability to take a leadership role when necessary
- Detail-oriented individual with the ability to quickly assimilate and apply new concepts, business models, and technologies.
- Ability to work a flexible schedule to support global clients
- Willingness and credentials to travel to client or project team locations as needed throughout North America.